



# INDIAN SCHOOL NIZWA - WORKSHEET

## BUSINESS STUDIES

### CH: 7 DIRECTING

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Class: XII Sec: B

- 1 Define Directing.
- 2 Explain the characteristics of directing.
- 3 Explain the importance of Directing.
- 4 Explain the principles of Directing.
- 5 State the element of directing.
- 6 Define supervision.
- 7 Explain the importance of supervision.
- 8 Define Motivation.
- 9 What is motive?
- 10 What is motivator?
- 11 Explain the features of Motivation.
- 12 Explain the importance of motivation.
- 13 Explain motivation process with an example.1
- 14 Explain Maslow's Need Hierarchy Theory of Motivation.
- 15 Define incentives.
- 16 State and explain the financial and non financial incentives.
- 17 Define leadership.
- 18 Explain the features of leadership.
- 19 Explain the importance of leadership.
- 20 State the characteristics of a good leader.
- 21 Define communication. Explain the importance of communication.
- 22 State the element of communication.
- 23 Explain the types of communication.
- 24 Explain the barriers to communication.
- 25 Explain the measures taken for effective communication.